

# **AGENCY STRATEGIC PLAN**

**FOR THE FISCAL YEARS**

**2003 - 2007**



Health Services Permit Agency  
August 2002

# **AGENCY STRATEGIC PLAN APPROVAL FORM**

**FOR THE FISCAL YEARS**

**2003 - 2007**

\_\_\_\_\_  
Deborah Frazier  
(Director's Signature)

\_\_\_\_\_  
(Board/Commission Chair Approval, if applicable)

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# STRATEGIC PLAN

<b>Agency Name</b>	<b>Health Services Permit Agency</b>
<b>Agency Mission Statement:</b>  The mission of the Health Services Permit Agency is to increase and improve access to services and supports for elderly persons and individuals with developmental disabilities.	

## **AGENCY GOAL 1:**

To ensure efficient administration of the Health Services Permit Agency.

## **AGENCY GOAL 2:**

To increase independence, productivity, integration and inclusion of persons with developmental disabilities into all facets of community life.

# STRATEGIC PLAN

Agency Name		Health Services Permit Agency
Program		Permit of Approval
Program Authorization		Arkansas Code Annotated 20-8-101 et seq
Program Definition:  Funds-Center Code: _____		The Health Services Permit Agency 1) ensures appropriate distribution of health care providers through the regulation of new services 2) protects quality care 3) negotiates with competing interests so that community needs are appropriately met without unnecessary duplication and expense.
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program:		General Revenue, Special Revenue

## **GOAL 1: (Sub-Funds Center Code: NA )**

To issue Permits of Approval for Nursing Homes, Residential Care Facilities, Home Health and Hospice Agencies, Psychiatric Residential Care Facilities, Intermediate Care Facilities for the Mentally Retarded and Assisted Living Facilities, in a timely and efficient manner.

## **OBJECTIVE 1: (Sub-Funds Center Code: NA )**

Decisions on applications will be made and published within 90 days of the application deadline.

## **STRATEGY 1: (Sub-Funds Center Code:            )**

Agency staff will complete application reviews and publish the results to meet the mandatory time frames.

# STRATEGIC PLAN

Agency Name		Health Services Permit Agency
Program		Developmental Disabilities Council
Program Authorization		P.L. 106-402
Program Definition:  Funds-Center Code: _____		The 26 member Council supports individuals with developmental disabilities and their families by 1) advocating for needed improvements and changes to the service system; 2) providing training and education on disability issues; 3) working with other state agencies and organizations; 4) providing information and referral services; 5) providing funding for pilot projects; and 6) maintaining contact with federal agencies and other state programs to collect updated information on emerging trends.
AGENCY GOAL(S) #	2	
Anticipated Funding Sources for the Program:		Federal funds, General Revenue

**Goal 1:**  
To administer the Developmental Disabilities Assistance and Bill of Rights for the state ensuring compliance with federal legislation and regulation.

**OBJECTIVE 1:**  
Compile DD Council state plan for advocacy, planning and implementation in accordance with DDC Act requirements.

**STRATEGY 1:**  
Conduct 4 needs assessment meetings, gather and prioritize data and solicit public input to determine gaps and barriers in the service system and to develop advocacy and planning activities that satisfy federally mandated requirements.

# STRATEGIC PLAN

## OBJECTIVE 2:

Manage the Council's sub-grant program to fund the demonstration of new approaches to serve individuals with developmental disabilities to create systemic change.

## STRATEGY 1:

Administer grant funds to support identified activities or projects that create or expand new community based programs and services that enhance the independence, integration, productivity and inclusion of persons with disabilities into their community.

# STRATEGIC PLAN

<b>Name</b>	<b>Health Services Permit Agency</b>
<b>Program</b>	<b>Developmental Disabilities Council</b>

## PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

<b>PERFORMANCE MEASURES</b> (Indicate the Goal and Objective to which applicable)	<b>METHODS AND SOURCES USED OBTAINING DATA</b>	<b>FISCAL YEAR 2003</b>	<b>FISCAL YEAR 2004</b>	<b>FISCAL YEAR 2005</b>	<b>FISCAL YEAR 2006</b>	<b>FISCAL YEAR 2007</b>
<b>G1,O1</b> Number of persons with disabilities who participate in community activities	Conduct local needs assistance meetings to gather data and public input about service gaps.	125	150	150	175	175
<b>G1, 01</b> Number of persons trained via DDC training activities	Training attendance records to reflect the number of participants who receive training.	400	450	500	500	500
<b>G1, 02</b> Number of community based grants to support innovative service delivery.	Internal records to track and monitor grants	5	5	7	7	9



# STRATEGIC PLAN

PHASE I AGENCY REQUIREMENT

<b>Agency Name</b>	Health Services Permit Agency
<b>Program</b>	Permit of Approval

## PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

<b>PERFORMANCE MEASURE</b> (Indicate the Goal and Objective to which applicable)	<b>METHODS AND SOURCES USED OBTAINING DATA</b>	<b>FISCAL YEAR 2003</b>	<b>FISCAL YEAR 2004</b>	<b>FISCAL YEAR 2005</b>	<b>FISCAL YEAR 2006</b>	<b>FISCAL YEAR 2007</b>
<b>G1,01</b> Percentage of applications processed	Internal records to reflect number of applications received and processed.	100%	100%	100%	100%	100%
<b>G1,01</b> Number of annual site visits to Permit of Approval recipients.	Internal records to reflect dates and places of site visits.	4	5	6	7	8
<b>G1, 01</b> Number of updated bed need books published per year	Internal records to reflect number of bed need books published.	4	4	4	4	4